

Fire Policy

Fire Extinguishers

There will be many Fire Points situated around the site. Leaders should help ensure fire extinguishers are not set off unless there is a fire.

Fire Regulations

1. There should be gap of at least 10' (3m) between tents (Patrol size), at least an 8' (2.5m) between tents (Hike size), or a 2' (0.6m) clear space between pegs of adjoining tent, whichever is the greater distance between tent walls. (For larger tents & marquees: please see Camp staff before erecting)
2. All roadways (including permanent and temporary) should be kept clear at all times.
3. Gateways must not obstruct any fire breaks or roads and guy ropes must all be kept within your site boundary.
4. Fire Hydrants should be kept clear of all obstructions and used only by authorised persons.
5. No smoking at any time in a tented area, all smoking should be in a designated area.
6. Litter and combustibles should not be allowed to accumulate on camping areas.
7. Flammable liquids and LPG (Gas) cylinders must be kept outside tents. These items should not be stored in bulk on camping areas; supplies will be available from the shop.
8. Cooking and lighting appliances must not be used in small tents. When used in large tents they must be positioned away from wall and roof surfaces, away from other combustibles, out of draughts and where they cannot be knocked over.
9. No candles or naked flames to be used in or near tents.
10. No open fires permitted within the camping areas.
11. All vehicles should be parked in the designated Hall Field car park.

First Aid

Each group is expected to have their own First Aider and First Aid kit. Should further medical assistance be needed then the Medical Team can be contacted.

Emergency cover will be available 24 hours.

IT IS THIS TEAM THAT WILL ASK FOR FURTHER 999 ASSISTANCE SHOULD THE NEED ARISE.

V5



International Scout Centre



International Scout Jamboree Leader Information



 tel: +44(0)1623 860202 fax: +44(0)1623 836576 

www.walesbyworldexperience.org.uk Walesby Forest

Walesby Forest, Brake Road, Walesby, Newark, Nottingham NG22 9NG

Welcome to WWE 2018

The Walesby World Experience 2018 International Jamboree.

Walesby World Experience is ideal for all Guides and Scouts to share activities and adventures that are on offer throughout the week. There are even more exciting and fun events in the programme this year for you to enjoy.

We have put this handy guide together to help ensure you and your group have a great experience.

There are a few things to remember.

Your Promise and Law are important at all times

Look out for fellow campers and help when you can.

Thank your Leaders for giving up their time to support you.

Please keep the campsite safe and tidy.

Lastly, a massive thank you to all the amazing volunteers who make up the Walesby World Experience Team. They make this event an incredible experience for us all.

Bank & Money Exchange

Walesby World Experience 2018 will be offering a cash back facility from the Reception Office, Monday to Friday during camp. Office hours for Cash Back will be 09:00 – 12:00, 14:00 – 17:00 or during bar opening hours. Maximum cash back will be £50.00 via a chip and pin machine. An admin charge of £1.50 will be made per transaction to cover the bank charges incurred by the camp. The cash back facility will only be available to Staff and Leaders.

If you need to exchange Dollars or Euros we have an exchange facility at Reception.

International Welfare (Reception Office)

The International Welfare Team will be available before and during camp to ensure that all our International visitors' needs are met. International participants can discuss safe storage of passports, travel documents, money etc. with the Reception Office team.

Visitors

All visitors will sign in at Reception; everyone will be required to be met by the person who invited them. They should be booked in advance through admin.

Alcohol Policy

This procedure is provided to give participants at Walesby World Experience 2018 clear guidance on the expectation of the organisers in relation to consumption of Alcohol.

It is illegal for anyone under the age of 18 to purchase alcohol.

Any person under the age of 18 must not consume alcohol.

No person under the age of 18 will be allowed in the licensed bar.

Staff under the age of 18 will have a separate alcohol free entertainment area.

The bar will operate a challenge 21 policy requiring any person fortunate enough to look under 21 to prove their age by form of photo ID. Walesby World Experience ID is not acceptable as proof of age.

Anyone felt to be unfit for work or to supervise following drinking will require authorisation from the specific team leader and the medical team leader before being allowed to continue work.

Any drink related incident or complaint involving persons attending Walesby World Experience 2018 will be dealt with by the Camp organisers and in an extreme case may result in expulsion from the event.

Generators

As is tradition in jamborees the camping style is much closer than normal and in the interests of fairness to other campers the use of generators is prohibited, unless prior authorisation has been given.

Toilet and Shower Information

Walesby Forest has 4 toilet blocks on site which will be serviced during the day by our designated Bog Squad Team, give them a smile and a wave when you see them around site, they are very friendly and love a chat. If you find a problem with the toilets and showers please report it to Event Control or a staff member who will pass it to the Bog Squad.

Water

All water on the Walesby World Experience is safe to use and drink including the piped supply. The water in the toilet blocks is for hand washing only and is not to be used for washing or cleaning of pot etc. The toilet floors can become very slippery when wet, please ensure that everyone takes great care.

Insurance

All groups are expected to have the appropriate insurance cover for any equipment that they bring to Walesby World Experience 2018, whether this is owned, borrowed or hired. Individual campers should understand that their personal equipment and other property is their own responsibility. Individuals should check their home insurance coverage. Walesby World Experience 2018 will not take any responsibility for lost items. Personal property is not covered by Girl Guiding UK or Scout Association insurance. All groups are advised to check that all members in their party are covered for personal accident, medical expenses, public and personal liability through their Association.

Disabled Facilities

We will have an accessible shower and changing unit on site, with a fully disabled toilet and shower facility in the camp centre and facilities suitable for persons with a disability in other toilets. The site is reasonably flat and level supports disabled access around site and a number of the activities are disabled assessable with activity managers who are very supportive to ensuring as far as reasonably possible all participants get to experience the full range of activities on offer at Walesby World Experience 2018.

Cycles, Heelies, Roller-skates, Skateboards and Hover boards

In the interest of camper safety Walesby World Experience 2018 forbids the use of Heelies, Roller Skates, Skateboards, Cycles and Hover boards on site unless they are part of an organised Walesby World Experience 2018

Drones

Permission should be obtained from the organisers prior to the flying of drones.

Opening Ceremony

Walesby World Experience 2018 will be formally opened at the opening ceremony which will take place in the Camp Centre at 19:30 on Saturday 28th July. Groups will parade in the main area. Following the formal opening of the Jamboree the DJ will keep everyone entertained!

19:30-20:15 Formal Opening Ceremony
20:15-23:00 The party begins with our New Year's Party to start the year

Leaders Retreat

The Robin Hood Suite (Leaders Retreat) will be open 08:30-11:00 each evening.

Leaders Meeting

On Saturday night at 21:00 and every morning at 09:00 there will be a leaders meeting in the Robin Hood Suite where you can ask questions or pass comments to the organising team.

Wristband info

Wrist Bands will be issued for all campers in your arrival pack which a leader must collect at reception on arrival. The bands are numbered specifically for your group. If a wrist band is lost or torn a replacement can be issued by reception providing the torn wrist band is produced. If you see a camper without a wrist band you can challenge them as to their purpose on site or report it to a member of staff.

Lost Property

Walesby World Experience 2018 accepts no responsibility for the loss or damage of any personal or group property. However any lost property can be brought to The Security Office from where it can be reclaimed. At the end of the event all lost property will be kept until the 30th September 2018. After this date it will be given away to charity.

Adventurous Activities

Our Adventurous Activity program is custom designed for all ages of participants. The majority of our activities take place on site however we arrange some off-site activities which require transport. With such a wide range of adventurous activities you will always find something to challenge you!

It is important participants wear suitable clothing for each activity for safety. Participants not in the correct clothing may be asked to return to their camp to change before taking part in the activity.

Creative Activities

Walesby World Experience 2018 has a wide range of Creative Activities which are located in the craft tent. Our creative activity program allows all participants to explore their creative side and try out some new crafts while taking a break from the more adventurous activities

Closing Ceremony

Walesby World Experience 2018 will be formally closed at the closing ceremony which will take place in the Camp Centre from 19:00 on Friday 4th August.

Following the formal closing of the Jamboree the DJ will keep everyone entertained! At the end of the DJ entertainments the Fireworks will give Walesby World Experience 2018 a spectacular send off.

19:00-20:15	Formal Closing Ceremony
20:15-21:30	Support Act & Main Act Perform
21:30-22:15	Auld Lang Syne Party
22:15	Firework Display

Ice Packs

Ice Packs freezing facility is available in the shop and you can drop off freezer blocks for refreezing or collection when the shop is open. Please make sure your group details are marked on each freezer block.

Gas

We supply Calor gas which can be ordered from the administration office and will be delivered to your site. If a group wants to hire a cylinder (i.e. does not have an exchange) we have a refill agreement of £39.99 per cylinder. This is refunded if the cylinder is returned.

Internet

There is a paid WIFI network for use at Walesby World Experience 2018, Also the site is covered by 3G and 4G mobile networks.

Mobile Phones

There will be limited phone charging available on site at the Reception Office, we recommend that young people do not bring mobile phones to camp as they will be too busy enjoying all the amazing activities!

If they do choose to do so, a fully charge 'power bank' is a great addition to the kit list. There will be charging ability for adults in the leader's retreat which can be used while leaders have a break.

Supermarket Deliveries

Supermarkets are able to deliver to our dedicated Hall Field collection point, please book your delivery for between 08:00 and 20:00 or it will be rejected. The postcode for deliveries is NG22 9NG

An online ordering point will be available in the leaders retreat. All deliveries must have the leaders name and site number given to the delivery company. It will be helpful if your group can inform the Hall Field reception cabin that you are expecting a delivery and at what time and leave a mobile contact number so that they can contact you and let you know it has arrived and is ready to collect.

Litter

The safe and responsible removal of litter is the responsibility of ALL campers. It is expected that every group will remove all their belongings and litter at the end of camp. Please ensure that all the young people are aware of the need to not drop litter around the site.

Vehicles

There will be no vehicles allowed on site, except for essential site vehicles and designated vehicles which will be displaying a Walesby World Experience 2018 permit.
Any vehicle on site must not exceed a maximum speed of 5 mph.

Party Tents

Some areas of Walesby Forest are open and susceptible to high winds so Party Tents/Gazebos are very easily damaged. If your group needs one to camp with then extra ratchet straps to secure it are essential.

Cycles, Heelies, Roller-skates, Skateboards and Hover boards

In the interest of camper safety Walesby World Experience 2018 forbids the use of Heelies, Roller Skates, Skateboards, Cycles and Hover boards on site.

Mail and Telephone

Any post should be addressed as such:
Name of Person and Group number
Name of Group (this should be the name listed at Walesby Forest)
Walesby Forest
Brake Road
Walesby, Newark
Notts. NG22 9NG

Telephone Number 01623 860202

Offsite Activities / Trips

Walesby World Experience 2018 has arranged two off site trips to Light Water Valley Theme Park and Lincoln City. All Off Site Activities transport leaves from the Walesby Forest Car Park and will take you on your trip. Tickets for trips will have been purchased in advance and you will be given your designated day and times of departure and return in your welcome pack.

Please note: Some offsite activities will require different timings due to transport involved – please check your ticket time carefully.

Daytime Cinema (Sherwood Lodge)

Showing three films per day the daytime Cinema will be located in Sherwood Lodge from Sunday through to Friday. Keep a look out for your favourite film which will be advertised around the site.

Film 1 09:30 – 12:30

Film 2 14:00 – 17:00

Evening Film 18:30 – 20:30

Participants and leaders should wear Scout/Guide/ tops.

Cooking and Eating

ALL cooking MUST be done on gas, No open fires are permitted. Equipment should not be left unattended when in use. All gas cylinders should be located at least one meter away from the cooking area and the supply disconnected when not in use. Adequate fire precautions should be provided by each group. As a minimum a group should have a fire extinguisher and fire blanket available in the cooking area.

Entertainment Programme

List of Daily Activities

Day	Day	Day	Day
café open	café open	café open	café open
Trip Leaves	Trip Leaves	Trip Leaves	Trip Leaves
Acts starts	Acts starts	Acts starts	Acts starts
Acts Stops	Acts Stops	Acts Stops	Acts Stops
Lunch	Lunch	Lunch	Lunch
Acts start	Acts start	Acts start	Acts start
Acts stop	Acts stop	Acts stop	Acts stop
Trip Back	Trip Back	Trip Back	Trip Back
Dinner	Dinner	Dinner	Dinner
Evening ents	Evening ents	Evening ents	Evening ents
All Quiet	All Quiet	All Quiet	All Quiet

Day	Day	Day
café open	café open	café open
Trip Leaves	Trip Leaves	Trip Leaves
Acts starts	Acts starts	Acts starts
Acts Stops	Acts Stops	Acts Stops
Lunch	Lunch	Lunch
Acts start	Acts start	Acts start
Acts stop	Acts stop	Acts stop
Trip Back	Trip Back	Trip Back
Dinner	Dinner	Dinner
Evening ents	Evening ents	Evening ents
All Quiet	All Quiet	All Quiet

Need to add times etc

Evening Entertainment

20:00 – 22:00 – Saturday – New Year's Party
Sunday – Prom Night
Monday – Summer Party
Tuesday – Halloween Party
Wednesday – Christmas Eve Party
Thursday – Christmas Night Party
Friday – Auld Lang Syne

19:30 – 21:30 Fairground rides opening times

Challenge 2018

About the Challenge

The Walesby World Experience Challenge 2018 is designed to encourage participants and adults to meet new people, try new experiences and to enjoy all that the jamboree has to offer.

Who can take part?

Participants aged 10-13 and 14-17 can take part in the Walesby World Experience Challenge 2018 by completing a range of different challenges from their challenge card. Work through the challenge list at your own pace collecting signatures from the leaders running the activity to prove your participation.

Adults can take part in the Walesby World Experience Challenge 2018 by completing a range of challenges on their challenge card.

Return your completed challenge card to Reception by Friday 14:00 and we'll announce the highest scores and present certificates on Friday evening

How to take part

Register to take part in the Walesby World Experience Challenge 2018 by visiting the Activity Office and collect your challenge card.

Terms and Conditions

Participants and Adults are restricted to one challenge card (and badge) per person- A copy of you camper or staff ID will be taken upon registration. Participants and Adult badges are limited edition and offer on a first come first served basis – Once they are gone there are no more!
Final decisions on challenge completion rest with the event organisers

Smoking in Camp Areas

There is to be no smoking anywhere on the camp areas except in designated smoking areas.

No smoking in personal tents as this causes the additional risk of personal injury as well as a threat to the camp as a whole.

There is to be no smoking in or adjacent to any building or marquee in the Camp Centre particularly where there may be a large presence of young people. Smoking whilst walking around will also not be allowed, nor will smoking in toilets or shower areas.

Weather

The weather can be very unpredictable. Please ensure that you have suitable protection for both hot and inclement weather – i.e. sun cream, a hat and plenty of water in the heat, waterproofs and a set of clean warm clothing to replace clothes that get wet, especially when going off site.

CODE OF BEHAVIOUR

The following points must be followed by all at all times:

- Do wear appropriate dress at all times. (Upper body must remain covered at all times; hi-visibility jacket only is not acceptable).
- Do not have inappropriate physical or verbal contact with others.
- Do not play physical contact games with young people.
- Do not make suggestive remarks or gestures, even in fun.
- Do not allow yourself to be drawn into inappropriate attention

seeking behaviour such as tantrums or crushes.

Remember that someone else might misinterpret your actions, no matter how well intentioned.

- Do not rely on your good name to protect you.
- Do not believe 'it could never happen to me'

Report all occurrences of concern surrounding young people to your Team Leader or the Welfare Team especially the following which are to be reported immediately:

- If a child tells you about abuse by someone else.
- If you received an allegation about an adult or about yourself.

Rubbish & Recycling

We will be making waste collections twice a day, the first collection will start at 10:00 and the second at 16:00.

All rubbish is to be in sealed sacks and left in the bins at the designated points for collection.

Items that can be recycled while you are on camp are:

- Tin cans – washed and flattened
- Cardboard flattened
- Glass

please place these in boxes or open sacks, so the contents can be easily identified. You can also deposit waste at the various waste bins or recycling points around the centre.

None Saturday Arrivals and Departures

Groups who are arriving on days other than the first Saturday will need to inform Walesby reception of their intended arrival time so that an escort vehicle can be available to escort them from Hall Field to their site, after unloading your vehicle you will need an escort back to Hall Field car park, this must be arranged with the escort vehicle driver.

Groups who are departing on days other than the last Saturday will need to inform Security of the time they require to bring vehicles onto site to load up so that an escort vehicle can be available to escort them to and from their site. It would be preferable that you have everything packed ready for loading your vehicles prior to bringing them onto site.



WWE
2018

Aerial Course
Jacobs Ladder
Giant Crates
Leap of Faith
Giant Catapult

Kemp Lodge

New Lodge



Marquee 2
Marquee 2
Crafts



Bell Tent
Camp

Cub
Field

Toilets

Recycling

Tented
Camp



Tented
Village



Recycling

Recycling

Lake &
(15 mins)
Camp Fire

Fun
Fair



Marquee 1

Frizbee
Golf

Event
Control
Medical



Service Areas

Robin Hood Bar

Shop

Catering
Barn

Indoor
Climbing
Walls



Café, Coffee
Bar

Cave
Maze

Zip Wire

Assault
Course

Pedestrian Area

Walesby
Wall

Toilets &
Showers

Main Field

Toilets &
Showers

Recycling

Rifles

Laser
Quest

Sherwood
Lodge
Cinema

Mocktail
Bar

Climb &
Wobble
Pole

Stage

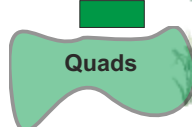
Trading
Post

Crazy
Golf



Archery

Quads



Nightline



Activity
Office



Reception

Parker
Lodge

Garden

Service Areas

